When you enroll in the NCQA Patient-Centered Specialty Practice (PCSP) Recognition program using Q-PASS, you have already begun transforming your practice and are ready to schedule check-ins. You will need to provide the following information:

- **Information about the organization.**
  - Name of the legal entity.
  - Organization address.
  - Primary and secondary contact name and email address at the organization.
  - Organization representative with legal authority to sign business agreements with NCQA.
  - Organization tax ID number.

- **Information about the practice.**
  - Address of all practice locations.
  - List of specialties.
    - All specialties at each practice location that pursue Recognition will create their own evaluation. All clinicians within specialties pursuing Recognition at the practice location must pursue Recognition together.
    - Please contact NCQA via My.NCQA.org if you (1) are a practice location that has multiple specialties practicing together to provide care for and treat a single condition (e.g., cancer, HIV, obesity, transplant), (2) do not see your specialty listed in Q-PASS or (3) have any questions prior to enrollment.
  - Each practice site’s NPI (required).
  - Each practice site’s tax ID number.
  - Clinician information for all eligible clinicians at each practice (including full name, date of birth, specialty, board certification, NPI).
    - Practices add clinicians for each unique specialty under the corresponding specialty-specific evaluation.

- **How fees will be paid (credit card or check).**

**Questions?**
Submit them through My.NCQA.org and an NCQA representative will be in touch.