Dear Contact:

As you prepare to submit data for HEDIS 2015, we want to remind you of the rules for NCQA’s reporting programs, such as Quality Compass, the *State of Health Care Quality Report* and Health Insurance Plan Ratings.

To be included in NCQA’s reporting programs, all data submissions must meet the following criteria by the stated deadlines:

- Audited by an NCQA-Certified HEDIS Compliance Auditor.
- Marked “final” in the Interactive Data Submission System (IDSS).
- Have a corresponding electronic Attestation of Accuracy, Public Reporting Authorization & Data Use Agreement (“Attestation”).

### HEDIS Submission Deadlines and Policy for 2015

All HEDIS measure submissions and corresponding Attestations must be in the IDSS and final on **June 15 by 11:59 p.m. (ET).**

For the 2015 HEDIS data submission year, all submissions must be “plan locked” on **June 8 by 11:59 p.m. (ET).** This policy ensures that auditors have sufficient time to review, approve and audit lock all product-line submissions by the June 15 deadline.

After June 15, late submissions or resubmission requests will be charged a processing fee of **$5,000** per submission. NCQA-Accredited health plans are also subject to the late submission penalties described in the accreditation contract. *Medicare Advantage, SNP and MMP submissions will not be accepted after June 15.*

NCQA reserves the right to exclude a late submission or resubmission from any NCQA product or publication if inclusion jeopardizes the data testing, publication date or quality of the product involved. NCQA will not consider late submissions or resubmission requests after **June 30.** Data corrections found after this date will be subject to a fee for correction and possible inclusion in NCQA programs.

### Public Reporting

The Attestation is required for all health plans that submit HEDIS and CAHPS data. Health plans select data for public reporting and attest to the accuracy of data submitted in the IDSS. Health plans state in the Attestation if they agree to publicly report data. Quality Compass and Health Insurance Plan Ratings include health plans that choose to publicly report. Health plans that do not choose to publicly report are listed in the Health Insurance Plan Ratings as “No Data Reported” and will be included only in aggregate for producing Quality Compass benchmarks. Health plans that are NCQA Accredited and scored on HEDIS and do not choose to publicly report are still eligible for Ratings. All measures are used to calculate the overall rating, but only scores for measures required for accreditation are displayed. Measures not required for accreditation are displayed as “NR.”
Exclusions From NCQA Programs

In some circumstances, NCQA excludes data from reporting programs and analysis. An eligible submission that meets any of the criteria listed below will not be included in NCQA’s reporting programs and will be indicated on the Attestation as “No” for public reporting:

1. For a Special Needs Plan (SNP) for exclusive use by CMS.
2. For a Medicaid/Medicare demonstration product (MMP) for use by CMS.
3. Contains fee-for-service data for PPO/FFS or FFS/Indemnity products.
4. For Qualified Health Plans (QHP-Marketplace) for exclusive use for the CMS Quality Ratings System (QRS).
5. For any of the following special projects or areas:
   - AdultBasic
   - Child Plus
   - CHIPS
   - CHP+CO
   - Commonwealth Care
   - Covered Families and Children
   - DC Healthcare Alliance
   - FFS
   - FFS CO
   - Healthy Families
   - Healthy Kids
   - HSAG-State
   - Maryland Health Care Commission
   - Massachusetts Commonwealth
   - MCD/Peachcare Kids
   - MnDHO
   - MMP Demonstration
   - MSHO
   - PA SCHIP
   - QHP
   - SCHIP
   - SNBC
   - SNBC-SNP
   - SNBC-Non SNP
   - SNP Chronic or Disabling Condition
   - SNP Dual Eligible
   - SNP Institutional
   - WMIP

Public Reporting Scenarios

The following tables are for accredited and nonaccredited health plans that want to report publicly and have multiple submissions in the same product line or reporting product. To avoid double-counting members, use the tables to identify the scenario that matches your organization and complete each Attestation accordingly.

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1 Attestations marked “Yes” for public reporting for submissions that fall under excluded criteria will reflect “No” in IDSS.
2 Submissions with CHIPS, PA SCHIP, CHIP and SNP data only are not used separately for NCQA reporting programs.
Completing the Attestation for Accredited Health Plans With Multiple Submissions

<table>
<thead>
<tr>
<th>Data Submission Scenario</th>
<th>Submission IDs</th>
<th>Public Reporting Box on Attestation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The subset of the population in the submission for NCQA Accreditation is the same for state reporting, but the measures being reported are different or the state does not allow rotation.</td>
<td>1. Accreditation Submission 2. State Submission</td>
<td>1. Y 2. N</td>
</tr>
<tr>
<td>2. The state requires populations to be separated by region and data are not combined with a separate submission for NCQA Accreditation.</td>
<td>1. Region 1 2. Region 2 3. Region 3</td>
<td>1. Y 2. Y 3. Y</td>
</tr>
<tr>
<td>3. The state requires populations to be separated by region, but data are combined into one submission for NCQA Accreditation.</td>
<td>1. Accreditation Submission 2. Regions/CMS</td>
<td>1. Y 2. N</td>
</tr>
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Marking the Attestation for Nonaccredited Health Plans With Multiple Submissions

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</thead>
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<td>1. NCQA Submission 2. State Submission</td>
<td>1. Y 2. N</td>
</tr>
<tr>
<td>2. The state requires populations to be separated by region and data are not combined with a separate submission for NCQA reporting programs.</td>
<td>1. Region 1 2. Region 2 3. Region 3</td>
<td>1. Y 2. Y 3. Y</td>
</tr>
<tr>
<td>3. The state requires populations to be separated by region, but data are combined into another submission for NCQA reporting programs.</td>
<td>1. NCQA Submission 2. Regions</td>
<td>1. Y 2. N</td>
</tr>
<tr>
<td>4. Different populations are reported in separate submissions.</td>
<td>1. Special Project 1 2. Special Project 2</td>
<td>1. Y 2. Y</td>
</tr>
</tbody>
</table>

Refer to the tables below for information about how eligible submissions are used in NCQA’s reporting programs.

For information on Quality Compass, contact https://my.ncqa.org/.

For information on Health Insurance Plan Ratings, refer to the HPR Rating FAQ or submit your questions to https://my.ncqa.org/.

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For Accredited Health plans scored on HEDIS, if the submission indicates “No” for public reporting on the Attestation, only accreditation measures are reported publicly.
Table 1: “Yes” on Attestation

<table>
<thead>
<tr>
<th>Health Insurance Plan Ratings</th>
<th>Quality Compass (including RRU)</th>
<th>State of Health Care Quality Report</th>
<th>Analysis Projects</th>
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<td>No health plan level data are displayed. Data are used in aggregate to produce benchmarks.</td>
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</tr>
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Table 2: “No” on Attestation

<table>
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<th>Quality Compass (including RRU)</th>
<th>State of Health Care Quality Report</th>
<th>Analysis Projects</th>
</tr>
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<tbody>
<tr>
<td>Data are used in aggregate to produce benchmarks; health plan is listed as “No Data Reported.” Exceptions • Health plans with &lt;8,000 members are excluded. • Accredited Health plans scored on HEDIS as of June 30 are rated. All measures are displayed as “NR,” except for measures used in accreditation, which show a score.</td>
<td>Data are used in aggregate to produce benchmarks. Exception: Data for measures used in accreditation will be displayed as what was submitted. All other measures are displayed as “NR.”</td>
<td>No health plan level data are displayed. Data are used in aggregate to produce benchmarks.</td>
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</tr>
</tbody>
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How to Submit a Question to my.ncqa.org

If you have questions about completing the Attestation, contact your account manager by submitting a request to the new my.ncqa.org portal; do not respond to this e-mail. The IDSS mailbox is closed.

In the portal, log in and click “My Questions,” then click “Ask a Question,” then click “Support.” In the drop-down menu, click “IDSS.” Enter the subject and your question, and click “Submit Your Question.”

Sincerely,

Garcene Duckett
Manager, Data Collections